

# Andrew Flyman

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🏠 New York City, NY, 10001

## SKILLS

- Camtasia
- Captivate
- Lectora
- SnagIt
- Adobe InDesign (CS5)
- Leadership training
- Program Management
- Training Solutions Development

## EDUCATION

*Master's Degree in Instructional Design*  
West Virginia University  
2012-2016

*Bachelor's Degree in Instructional Design*  
University of Washington  
2016-2018

## OBJECTIVE

Dedicated Associate Instructional Designer with over 4 plus years of experience in different industries and areas, skilled in designing numerous learning and training materials, while working closely with faculty, subject matter experts, professionals, departments and training team members to design top-quality instructional materials. To utilize my instructional design, multimedia development needs of prospective organizations, clients, and shareholders.

## EXPERIENCE

### Curriculum Developer

ABC Corporation – July 2016 - August 2018

#### *Responsibilities:*

- Designed, developed, implemented, and evaluated online and instructor-led courses.
- Developed job ads on degree programs, software operation, business rules, and policy training for enrollment and admissions teams.
- Collaborated with multiple departments including product management, marketing, operations, legal and regulatory, performance management, admissions leadership, academic advising, and college faculty to ensure effective and compliant products.
- Leveraged technology to create online courses, web pages, job aids, instructor-led training, and surveys that are relevant and specific to the target audience.
- Applied instructional design and adult learning principles to learning materials.
- Supported projects that require analysis, optimization, and refinement of existing processes; and the creation and implementation of new processes.
- Developed the curriculum of the training program and conducts instructor-led training for new admission specialists.

### Associate Instructional Designer

ABC Corporation – September 2018 - October 2020

#### *Responsibilities:*

- Demonstrated multi-cultural competencies. Demonstrated experience in collaborative development and/or peer review process.
- Demonstrated engagement with innovative online learning strategies that increase access and student success.
- Developed and delivered virtual learning courses globally, acting as moderator and instructor.
- Leveraged instructional design and multi-media skills to conceptualize, design, develop and deliver training modules and training courses.

## ADDITIONAL INFORMATION

- Certificate in Content Writing from B-Cube Consulting Pvt.Ltd.(Hyderabad)
- Languages: French, Spanish